

Andrew J. Annaldo
Chairman & Secretary

David N. Cicilline
Mayor

Arline Feldman
Vice-Chair

Joan Badway
Arys Batista
Stephen Daniels



City of Providence
Board of Licenses
City Hall
Providence, RI 02903
(401) 421-7740

TO APPLY FOR A FOOD DISPENSER LICENSE, YOU MUST DO THE FOLLOWING

- 1) Obtain application forms:
 - (a) Food Dispenser
 - (b) BCI – Background Check by Providence Police Department
 - (c) Corporation – If you are filing as a corporation
 - (d) State Health Department
 - (e) State Workers' Compensation
- 2) Fill out completely all forms
- 3) Make out check/money order payable to City of Providence in the amount of \$100.00 (**NO CASH ACCEPTED**)
- 4) Mail or deliver application and fee to the following address:

Board of Licenses
City Hall, Room 101
25 Dorrance Street
Providence, RI 02903

- 5) You must contact the following departments for inspections of your business before this office can issue license:

(a) Department of Inspection & Standards
198 Dyer Street
Providence, RI 02903
(401) 421-7740 – x 355

(b) Fire Marshall – PFD
325 Washington Street
Providence, RI 02903
(401) 243-6050

(c) State Dept of Health
3 Capital Hill
Providence, RI 02903
(401) 222-2749