

Andrew J. Annaldo
Chairman & Secretary

David N. Cicilline
Mayor

Arline Feldman
Vice-Chair

Joan Badway
Arys Batista
Stephen Daniels



City of Providence
Board of Licenses
City Hall
Providence, RI 02903
(401) 421-7740

TO APPLY FOR A FOOD DISPENSER LICENSE, YOU MUST DO THE FOLLOWING

- 1) Obtain application forms:
 - (a) Food Dispenser
 - (b) BCI – Background Check by Providence Police Department
 - (c) Corporation – If you are filing as a corporation
 - (d) State Health Department
 - (e) State Workers' Compensation
- 2) Fill out completely all forms
- 3) Make out check/money order payable to City of Providence in the amount of \$100.00 (**NO CASH ACCEPTED**)
- 4) Mail or deliver application and fee to the following address:

Board of Licenses
City Hall, Room 101
25 Dorrance Street
Providence, RI 02903

- 5) You must contact the following departments for inspections of your business before this office can issue license:

(a) Department of Inspection & Standards
198 Dyer Street
Providence, RI 02903
(401) 421-7740 – x 355

(b) Fire Marshall – PFD
325 Washington Street
Providence, RI 02903
(401) 243-6050

(c) State Dept of Health
3 Capital Hill
Providence, RI 02903
(401) 222-2749

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APPLICATION FOR FOOD DISPENSER LICENSE

The undersigned respectfully petitions your Honorable Board of Licenses to have a Food Dispenser License in accordance with Title 5, Gen. Laws, 1956, subject to such restrictions and regulations as the Board of Licenses may prescribe.

Applicant: _____

D.B.A. _____

Location: _____

Telephone: _____

Signature _____ Date _____

LICENSE APPLICATION FORM

PERSONAL ON SELF

NAME _____ ADDRESS _____

Phone No. _____ Date of Birth _____ Marital Status _____

Military _____ Years _____

Type of Discharge _____

Former Address _____

Current Employment _____

Business Address _____

HACKNEY LICENSE ONLY Drivers License No. _____

Class of License _____ Have you had any violations in the past 18 months?

Yes _____ No _____ If yes, explain _____

AFFIDAVIT

Have you ever been arrested: _____ If so, what was the offense, where and when

PRIVATE DETECTIVES Do you intend to carry a firearm? _____ If so, list permit number _____

I, THE UNDERSIGNED APPLICANT, AFFIRM THAT THE FACTS CONTAINED HEREIN ARE TRUE AND THAT ANY OMISSION OR NON FACTUAL INFORMATION COULD RESULT IN THE DENIAL OF MY LICENSE.

Sign _____

DO NOT WRITE – POLICE USE ONLY

RECORD _____ NO RECORD _____ BCI _____

CHARGES _____

APPROVED _____ DISAPPROVED _____ DATE _____

Chief of Police

Investigating Officer

PROVIDENCE BOARD OF LICENSING COMMISSIONERS
APPLICATION FOR LICENSE BY CORPORATION

Name of Corporation _____

D/B/A _____ Telephone No. _____

Address of Premise _____

State Incorporated _____ Date of Incorporation _____

Name, address and telephone number of ALL officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

Classes of Stock:

Amount each Authorized: _____

Amount each Issued: _____

Names and addresses of ALL registered owners of each class and amount owed

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES _____ NO _____ If yes, explain _____

If any other business to be carried on in licensed premises? YES _____ NO _____
If yes, explain _____

I hereby certify that the above statements are true to the best of my knowledge and belief

Applicant

Date

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Hearing Date _____
Clerk _____
Todays Date _____

Board of Licenses
Building Pride in Providence

RI Dept of Health
Division of Food Protection
Room 203 – Cannon Building
Three Capital Hill
Providence, RI 02908

Name of Applicant _____
Address _____
Phone _____ Fax _____ E-Mail _____
Type of License _____

Check the following:

- Renewal
- New License
- New Construction
- Change of Ownership
- Name Change of Establishment

Name of previous business at same location _____

New Construction and/or Renovations

Plans Must Be Submitted to the Department of Health

Note: RI Dept. of Health Food Licenses are Non-Transferable

This application has been scheduled for a hearing before the Providence Board of Licenses, Room 112, City Hall, at 1:00 P.M.

Date and Time of Public Hearing