

**Providence Fire
Prevention**

325 Washington Street
Providence, RI 02903
Office: (401) 243-6050
Fax: (401) 243-6486



**Plan Intake
Office**

444 Westminster Street
Providence, RI 02903
Office: (401) 680-5512
Fax: (401) 680-5454

Providence Fire Department

Providence Fire Prevention Bureau Tent Permit Application

Must be completed for all tents larger than 350 square feet. Submit to Dept. of Inspections & Standards before tent set up. Final approval is subject to on-site inspection.

Name of Event _____

Location _____

Event Organizer _____

Date(s) of Event _____

Expected Attendance _____

Tent Vendor Name _____

Contact Person/Phone _____

Tents shall not cover more than 75% of premises. There shall be a minimum of 10ft between stake lines. Means of egress must be maintained from tent at all times. Smoking shall not be permitted in any tent. Portable fire extinguishers shall be furnished. Containers for LPG shall be installed not less than 60 in. from any tent. Generators must be at least 5 feet from tent. Electrical cords must be protected for foot traffic. Exit signs must be present and illuminated if applicable. A firefighter detail may be required. Aisles must be 3 feet wide. Cooking not allowed in tent. Permit valid not more than 30 days. Monitor weather conditions. Have an evacuation plan. Evacuate tent during high winds and lighting. Applicant's initials_____.

Tent Information

Tent Dimensions_____ Number of Exits_____

Flame Certificates or Affidavit of Flame Resistance Attached. Yes_____ No_____

Floor plan or seating diagram attached. Yes_____ No_____

Name of Applicant _____

Mailing Address _____

Signature of Applicant _____

Fee of \$100 per tent payable by company check, money order or certified bank check payable to "Providence City Collector" due at time of application for tent permit. Include location of tent and date of event in memo line on check. All paperwork and check must be submitted in person to Providence Fire Prevention Plan Intake office, 444 Westminster Street, 1st Floor. 680-5512.