



Department of Public Works  
Traffic Engineering  
Jorge O. Elorza, Mayor

## Instructions for Resident Overnight Parking Permit Holders

- Permits must be displayed on the upper left hand corner of the rear windshield (driver's side). Failure to properly display your permit may result in a parking ticket.
- All parking regulations must be observed. For example, **you may not park** closer than 25 feet to a street corner, within 8 feet of a fire hydrant, left wheels to the curb or where parking is prohibited by signage – “No Parking Anytime”.
- When the city issues a parking ban due to snow or another type of emergency, vehicles cannot be parked on the street and permit-holders must find alternate parking arrangements. Please pay attention to local news casts and announcements. In addition, the City will send an automated message to your email in advance.
- When the City does street sweeping in the neighborhood, vehicles cannot be parked on a particular street or group of streets during the specified time frame. Permit holders may park on another street within the district that does not have the restriction for the specified time period.
- Be courteous to your neighbors and to trash collectors. Please do not park in front of a trash receptacle.
- Resident parking permits are only valid for the district that is designated. A map of the area is included with your permit, indicating which streets allow overnight parking within your district. You may also view the map on the City's website.
- If the street you are parking on is color coded yellow on the district map, this means that parking is allowed on one side of the street. If no signage exists on the street to prohibit parking on either side, parking will be allowed on the side **opposite** the utility poles.
- Resident parking permit holders may obtain one (1) guest pass at an additional cost of \$25.00. The guest pass may be used up to five (5) times per month. The permit must be displayed in the guest's vehicle in order to avoid being ticketed.
- Permits are valid for one (1) year from their issue date. Vehicles that are parked on the street with expired permits are subject to being ticketed.