

FORM E: MBE/WBE OUTREACH CONTACT FORM

This form must be filled out by Bidders who propose to subcontract a portion of this contract, *but will not fully meet the MBE/WBE goals*. **Please complete this form for each unsuccessfully solicited MBE/WBE subcontractor.**

Prime Contractor: _____

POTENTIAL SUBCONTRACTOR CONTACTED

Name: _____

Address: _____

Telephone No.: _____ Date of Initial Contact: _____

Type of Firm: MBE WBE

How was contact made? (Check appropriate answer) by telephone in person _____

Work/service offered to Subcontractor: _____

Result of contact with potential MBE/WBE Firm (check appropriate answer):

- Firm declined job
- Firm offered to do job at a price of \$ _____, which was determined by our company to be too high
- Firm offered to do job at a price of \$ _____, which was satisfactory, but the firm was judged by our company to be unqualified for the job for the following reasons:

Other

Potential Subcontractor Firm's officer who can verify above information as to the Firm's response:

Name: _____ Title: _____

The below signed officer of the Bidder affirms that the above information is accurate and complete.

Signature of Prime Contractor

Printed Name

Date

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