MATTHEW M. CLARKIN, JR.
INTERNAL AUDITOR
25 DORRANCE STREET, ROOM #307
PROVIDENCE, RI 02903
Phone: (401) 421-7740 EXT. 577
Fax: (401) 351-1056
mclarkin@providenceri.com

City of Providence, Rhode Island
Office of the Internal Auditor

Memorandum

To: City Council Members

From: Matthew M. Clarkin, Jr., Internal Auditor MMC

Date: May 15, 2013

Re: Personnel Changes in Proposed FY2014 General Fund Budget

Enclosed you will find a summary of personnel changes included in the proposed FY2014 general fund budget.

If you have any questions concerning any of these personnel changes, please let me know.

2014 Proposed Personnel Supplement Comparison							
Department	**New Positions**	**# Added**	**2014 Compensation**	**Deleted Positions**	**2013 Compensation**	**# Deleted**	**Variance 2014 vs 2013**
Law Department							
	Assistant City Solicitor	1	A1 - A22				$54,223
	Deputy City Solicitor	1	A-28				$112,100
					Net Variance		**$166,323**
Recorder of Deeds							
	Land Records Clerk Supervisor	1	$45,157				$45,157
				Clerk II	$28,366	1	($28,366)
				Senior Land Records Clerk	$41,418	1	($41,418)
					Net Variance		**($24,627)**
Finance Department							
	Deputy Finance Director & Budget Officer *	1	$110,992	Budget Officer/Deputy Director of Finance	$97,718	1	$10,342
Tax Assessors Office							
	Appraiser I	2	$50,518				$101,036
	Clerk II/Bilingual	1	$26,296				$26,296
				Senior Clerk Assessors	$36,981	1	($36,981)
				Appraiser	$35,927	2	($71,854)
					Net Variance		**$18,497**
Board of Tax Assessment							
				Member of Board	$3,000	1	($3,000)
					Net Variance		**($3,000)**
Human Resources							
	Risk Management Specialist	1	$64,193				$64,193
	Training Coordinator	1	$62,146				$62,146
					Net Variance		**$126,339**

Department	New Positions	# Added	2014 Compensation	Deleted Positions	2013 Compensation	# Deleted	Variance 2014 vs 2013
Fire Department							
	Deputy Com. of Public Safety **	1	$123,600				$123,600
	Clerk III	1	$29,508				$29,508
	Deputy Assistant Fire Chief	1	$93,212				$93,212
	Fire Rescue Lietenant	3	$60,196				$180,588
	Fire Rescue Technician	4	$59,988				$239,952
	Firefighter	40	$49,122				$1,964,880
	Fire Rescue Captain	1	$65,298				$65,298
				Fire Chief (9 Months Funding)			($17,456)
				Laborer	$35,094	1	($35,094)
				Chief of Communications	$90,989	1	($90,989)
				Firefighter Car 56	$59,731	1	($59,731)
					Net Variance		**$2,493,768**
Police Department							
	Crime and Info Systems Specialist	1	$63,612				$63,612
	Laborer	1	$34,916				$34,916
	Police Person - Trainees	18	$30,220				$543,960
				Detention Officer		1	($47,520)
				Executive Admin Asst		1	($50,277)
				Investigative Clerk		1	($44,833)
				Parking Enforcement Officer		1	($37,190)
				Senior Animal Handler		1	($56,169)
					Net Variance		**$406,499**
Department of Communications							
	Terminal Agency Coordinator	1	$68,295				$68,295
	Radio Repair Technician	1	$57,438				$57,438
				Validation Officer	$57,437		($57,437)
				Communication Specialist Police	$45,368		($45,368)
					Net Variance		**$22,928**

Department	New Positions	# Added	2014 Compensation	Deleted Positions	2013 Compensation	# Deleted	Variance 2014 vs 2013
Planning and Development							
	Compliance & Monitoring Officer	1	$47,808				$47,808
	Confidential Secretary to EDC ***	1	$39,203				$39,203
	Deputy Director ED - No Benefits	1	$30,000				$30,000
	Director of Compliance & Monitoring	1	$60,285				$60,285
	Economic Development Coord	1	$55,529				$55,529
	Housing Program Coordinator	1	$70,986				$70,986
				Principal Planner	$57,156	1	($57,156)
				Rehabilatation Program Manager	$68,216	1	($68,216)
				Senior Compliance Officer	$52,806	1	($52,806)
					Net Variance		**$125,633**
Public Works - Engineering							
				Chief Engineer	$95,841	1	($95,841)
					Net Variance		**($95,841)**
Parks - NPS							
	Equipment Operator	2	$39,341				$78,682
				Recreation Center	$45,413	1	($45,413)
					Net Variance		**$33,269**
Parks - Forestry							
				Apprentice Tree Trimmer	$39,645	1	($39,645)
				Tree Trimmer	$45,998	1	($45,998)
					Net Variance		**($85,643)**
Parks - Botanical Center							
	Education Assistant	1	$12,480				$12,480
					Net Variance		**$12,480**

Department	New Positions	# Added	2014 Compensation	Deleted Positions	2013 Compensation	# Deleted	Variance 2014 vs 2013
Parks - RWPS							
	Musuem Assistant	1	$13,461				$13,461
	Musuem Specialist	1	$26,812				$26,812
				Curatorial Assistant	$13,461	1	($13,461)
				Security Officers	$40,851	5	($204,255)
					Net Variance		**($177,443)**
Parks - Superintendent							
				Deputy Director Parks	$100,852	1	($100,852)
					Net Variance		**($100,852)**
I&S - Administration							
	Lead Court Clerk Limited	1	$37,622				$37,622
				Permit Technician I	$39,870	1	($79,740)
					Net Variance		**($42,118)**
I&S - Structures and Zoning							
	Inspection Coordinator	1	$38,822				$38,822
	Permit Technician I	2	$40,228				$80,456
	Permit Technician II	2	$45,523				$91,046
	Assist Superv Structures and Zoning	1	$47,059				$47,059
	Building Inspector I	2	$41,879				$83,758
	Building Inspector III	1	$45,453				$45,453
	Chief of Structures and Zoning	1	$70,083				$70,083
				Permit Technician	$42,884	1	($85,768)
				Alternate Building Official	$68,697	1	($68,697)
					Net Variance		**$302,212**
I&S - Plumbing, Drainage & Gas							
				Plumbing Inspector III	$55,710	1	($55,710)
					Net Variance		**($55,710)**
I&S - Electrical Installations							
				Electrical Inspector III	$55,710	1	($55,710)
					Net Variance		**($55,710)**

Department	New Positions	# Added	2014 Compensation	Deleted Positions	2013 Compensation	# Deleted	Variance 2014 vs 2013
I&S - Mechanical Equipment							
	Mech Equip Inspector I	1	$39,016				$39,016
	Mech and Plumbing Inspector	1	$58,423				$58,423
				Mech Equip Inspector III	$48,460	1	($48,460)
					Net Variance		**$48,979**
I&S Code Enforcement							
				Renewal Insp III	$44,894	1	($44,894)
					Net Variance		**($44,894)**
I&S - Prosecution							
	Lead Court Legal Secretary	1	$35,556				$35,556
					Net Variance		**$35,556**
Public Property							
	Director of Purchasing	1	$103,599				$103,599
				Director Public Property	$105,616	1	($105,616)
-4180					**Net Variance**		**($2,017)**
*** Salary Grade Changed from A26 to A28**							
**** Salary Increased from A22 ($85,312) to $123,600**							
***** Salary Increased from $35,024 to A8 ($39,203)**							