



CITY OF PROVIDENCE
DEXTER DONATION

INSTRUCTIONS FOR SUBMITTING A PROPOSAL

The Dexter Donation is a trust established in 1824 under the will of Ebenezer Knight Dexter "to ameliorate the condition of the poor, and to contribute to their comfort and relief."

The income from the trust is distributed to eligible non-profit organizations by a Board of Commissioners elected by the registered voters of the City of Providence.

For your organization's proposal to receive consideration, a proposal package must be submitted that includes:

- A completed application form
- A description of your proposal, including its purpose, the number and type of people to be assisted, a budget for the proposal, a timetable for the proposal, and the names of the people who will be responsible for carrying it out
- Your organization's financial statement *or* most recent audit report or current operating budget

Seven copies of each of these documents should be submitted to the - Board of Commissioners of the Dexter Donation, c/o the Providence City Clerk:

Providence City Hall
25 Dorrance Street
Providence, RI 02903

After your proposal is received, you will be contacted to arrange a date on which you may address the Board of Commissioners regarding your proposal.

Applications will be accepted beginning Monday December 10, 2007

Deadline:

All Applications **must** be received by Friday January 11, 2008 at 12:00pm (*noon*)



CITY OF PROVIDENCE DEXTER DONATION

APPLICATION FORM

NAME OF ORGANIZATION _____

ADDRESS _____

CONTACT PERSON _____

TELEPHONE NUMBER _____

Has your organization ever received a Dexter Donation Grant before?

YES

NO

If so, what amount and when? \$ _____ DATE _____

PROPOSAL:

Briefly state the purpose for which this grant is being sought...

Amount Sought: \$ _____

WHEN GRANT IS NEEDED _____

(SIGNATURE OF PRESIDENT OR EXECUTIVE DIRECTOR)

(DATE)

(PLEASE PRINT OR TYPE NAME ABOVE)

(CHAIRMAN, BOARD OF DIRECTORS)

(DATE)